

IDENTITY ECOSYSTEM STEERING GROUP

Charter of the Policy Coordination Committee

Official Title

The Policy Coordination Committee ("Policy CC") is a committee of the Identity Ecosystem Steering Group ("IDESG") Plenary.

Rationale

The purpose of the Policy CC is to promote the harmonized and high-quality deployment, use and access to of statements of policy that govern and guide the actions of stakeholders participating in the Identity Ecosystem. In the committee's work, "policies" can include rules, methodologies, or best practices that have significant impact across the IDESG; "policies" do not include standards, IDESG internal operational processes, or work products from other Committees that address issues solely within their scope. Successful adherence to the Guiding Principles of the IDESG, by any stakeholder or group of stakeholders, requires attention to and application of clear, regularized statements of method and practice: that is, good policy management.

Objectives

The intended outcomes of the work of the Policy CC are (1) greater awareness and reuse within the Ecosystem of successful instances of policies, including operating rules, business process methods and risk allocation methods; (2) greater efficiency and ease of joining and assessing identity management systems, trust frameworks and federations, and operating within them; and (3) easier and more widespread opportunities for collaboration and interoperability among identity management systems and trust frameworks and federations.

Scope of Work and Activities

The Policy CC will serve as a resource for the IDESG and its committees, through functions that may include:

- (1) provide guidance and statements of good practice for the formulation, distribution and application of IDESG policies, based on useful models used in the marketplace to define, and govern policies for identity management systems;
- (2) as feasible, maintain a catalog or resource of common policies that are relevant to the reports and work products of the IDESG.
- (3) review, and where appropriate offer comment on, the content of draft IDESG policies proposed for Plenary approval;
- (4) develop new draft proposals for policies that do not fall within the scope of existing IDESG Committees and foster opportunities for improvement in the identity ecosystem.

We anticipate completing an initial survey and report for Item 1 within four months of charter approval, and to refine and expand it after one year. We expect that work on Item 2 will begin four months after charter approval, based on proposed work products published through that date, be initially published as a draft resource six months later, and be periodically updated

thereafter. We expect that Items 3 and 4 will be ongoing through the lifespan of the IDESG, as proposals are circulated, reviewed and approved.

In conducting the foregoing reviews and analyses, the Policy CC expects to be in communication with each of the IDESG standing committees and working groups on a periodic basis, as they issue relevant proposed policies. When the Policy CC reviews draft policy documents, it will identify consistency with existing policy and offer suggestions for improvement to the initiating Committee; as such, the Policy CC's review will be a resource to the initiating Committee, and will not "approve" or "disapprove" draft policy documents. .

The Policy CC also anticipates forming direct external relationships to coordinate with parties impacted by IDESG policies, to help the IDESG assess any broader business, economic, or consumer effects that IDESG actions may have outside the ecosystem.

Duration

The Policy CC shall continue for the duration of the Identity Ecosystem Steering Group or until dissolved by the Steering Group.

Frequency of Meetings

The Policy CC shall convene as necessary, with a minimum of five working days' notice. It shall meet no less than once every two calendar months. Working ad hoc subgroups and document editors may meet on a more frequent basis, and all such meetings shall be similarly noticed in advance. It is expected that a significant part of the work of the Policy CC will be conducted asynchronously via its main official electronic mail list.

Membership

All persons are welcome to participate in the work of the Policy CC. Access to the correspondence, documents and records of the Policy CC will be provided via the tools established by the IDESG Secretariat. Quorum for purposes of official resolutions and recommendations of the Policy CC shall be determined as described below.

Roles and Responsibilities.

General Provision

The Policy CC will conduct itself in conformance with the Plenary's "Note on Roles and Responsibilities of Standing Committees and Working Groups"

Additional Provisions

The Policy CC will operate by consensus, reverting to formal votes only (1) when consensus has not been achieved and a case has been articulated for action nevertheless, and (2) for purposes of elections of officers and similar posts, when multiple candidates have been nominated.

A sufficient quorum for the valid transaction of elections, formal recommendations and other actions will be deemed to be present when: (a) in the case of ballots conducted on the official electronic mail list, the vote has remained open for at least several calendar days after its initial posting, or (b) in the case of live or teleconference meetings, at least 50% plus 1 of the members

who both are (i) registered as members or member associates of the IDESG Plenary, and (ii) registered by electronic mail subscription to the Policy CC, are present.

Derogations

The Policy CC may elect either one or two chairpersons, and either one or two vice-chairpersons.