

IDENTITY ECOSYSTEM STEERING GROUP CHARTER OF THE INTERNATIONAL COORDINATION COMMITTEE

Official Title

International Coordination Committee

Rationale

This committee will serve as a resource to the Plenary committees that would benefit from this information. This committee will also serve as a resource to non-SDO international entities.

Objectives

The committee will:

- List international identity efforts to support the Identity Ecosystem Steering Group (IDESG), indicating the rationale or business case for each effort;
- Coordinate the IDESG's engagement with relevant international identity standards bodies, initiatives, and policy bodies;
- Recommend to the IDESG principles, policies, international standards, leading practices, and other factors derived from international experience that could benefit the IDESG community;
- Lead IDESG's participation in matters of Internet identity internationally;
- Coordinate with other IDESG committees regarding the international implications of their efforts.

Exclusions

- Committee will not:
 - Develop or submit any contributions to international standards development organizations (SDO).
 - Liaise formally with external international SDOs; instead, it may recommend actions pertaining to existing or new international standards to the Standards Coordination Committee, who will determine the appropriate interaction with the responsible SDOs. The committee can continue informal communications.

Frequency of Meetings

The committee shall convene as needed, but not less than once monthly. During these meetings, the committee shall make decisions by consensus wherever possible and by majority vote in the event consensus cannot be reached.

Membership

Membership will be open to all IDESG members. Membership participation requirements and all rights and responsibilities shall conform to the IDESG by-laws.

General Provision

This committee will conduct itself in conformance with the IDESG Management Council's "Note on Roles and Responsibilities of Committees and Groups," and in conformance with the

IDESG Rules of Association. The following sections are included to facilitate availability on key processes, but the IDESG Management Council / RoA terms will prevail.

Roles and Responsibilities

The committee shall elect a Chair, a Vice Chair, and a Secretary by simple majority vote.

Reelections will be held on an annual basis.

- Chair
 - The Chair is the presiding officer over this committee and guides efforts to the effective completion of its tasks.
 - The Chair shall guide the consensus process in this committee, ensuring that all points of view are adequately expressed and understood by all present.
 - The Chair shall provide guidance and direction for the development of this committee's work plan.
 - The Chair shall be responsible for membership recruitment as necessary to support balanced viewpoints within the committee.
 - The Chair shall report to the Plenary Chair and the Management Council Chair as necessary.
 - The Chair shall be responsible for addressing any impediments to the effective functioning of the committee and taking appropriate corrective actions.
 - The Chair shall be responsible for working with other committee and Committee Chairs, the Plenary Chair, the Management Council Chair, and the Secretariat as necessary to resolve concerns raised by the liaisons on work products.
 - The Chair shall be responsible for contacting and coordinating with all committees for the inclusion of liaisons with the committee.
- Vice Chair
 - The Vice Chair shall support the Chair in fulfilling his or her responsibilities. The Vice Chair shall assume and perform the duties of the Chair in the event the Chair is absent or unavailable.
- Secretary
 - The Secretary shall record the official minutes for each meeting and present them to the committee for approval. The Secretary may be asked by the Chair or Vice Chair to assist with logistics and coordination (developing and circulating agendas, etc.) prior to a committee meeting.
- Members
 - Committee members shall attend meetings and support the objectives of the committee.
 - Committee members shall adhere to the Committee Charter, other Steering Group rules of order, and operating procedures as adopted by the committee.

Additional Provisions

The committee shall periodically create reports about its activities and make these reports available to the public. The committee shall report to the Management Council and Plenary Chair.

Derogations

None.