

## Standards Development Evaluation Terms of Reference

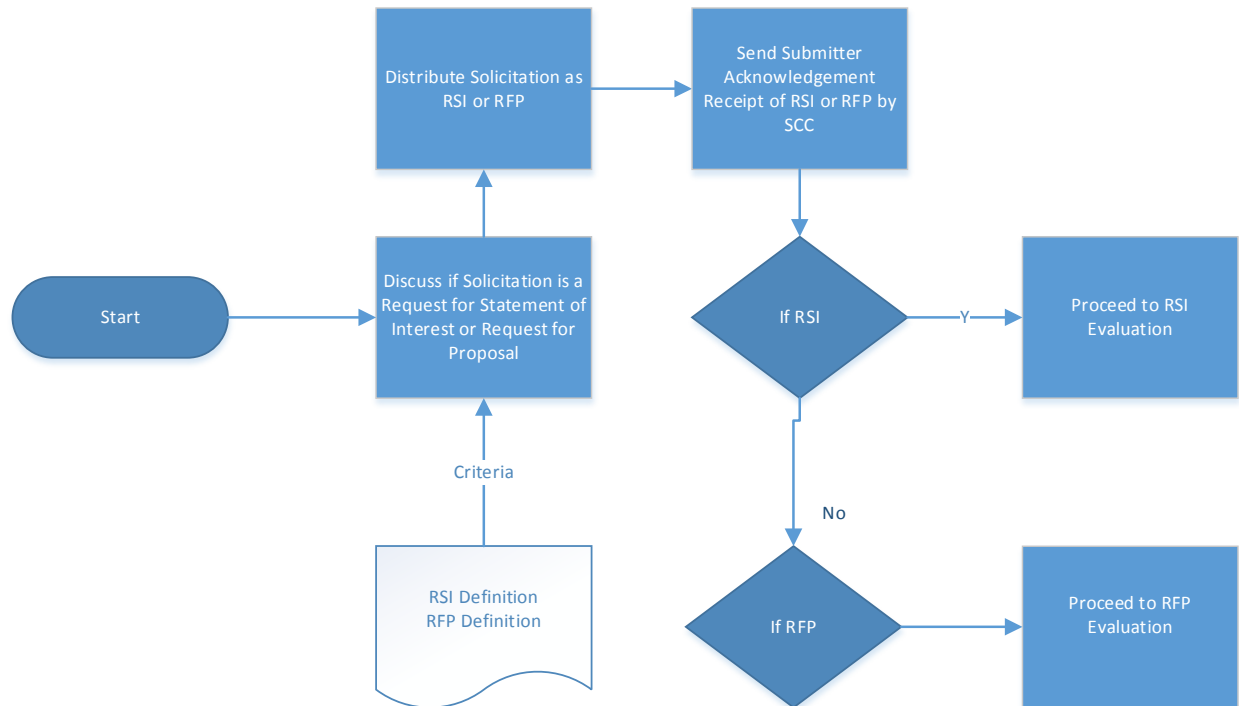
**Title:** Standards Development Evaluation Process

**Name of Standard:** NSTIC Guided Dynamic KBA Performance Metric

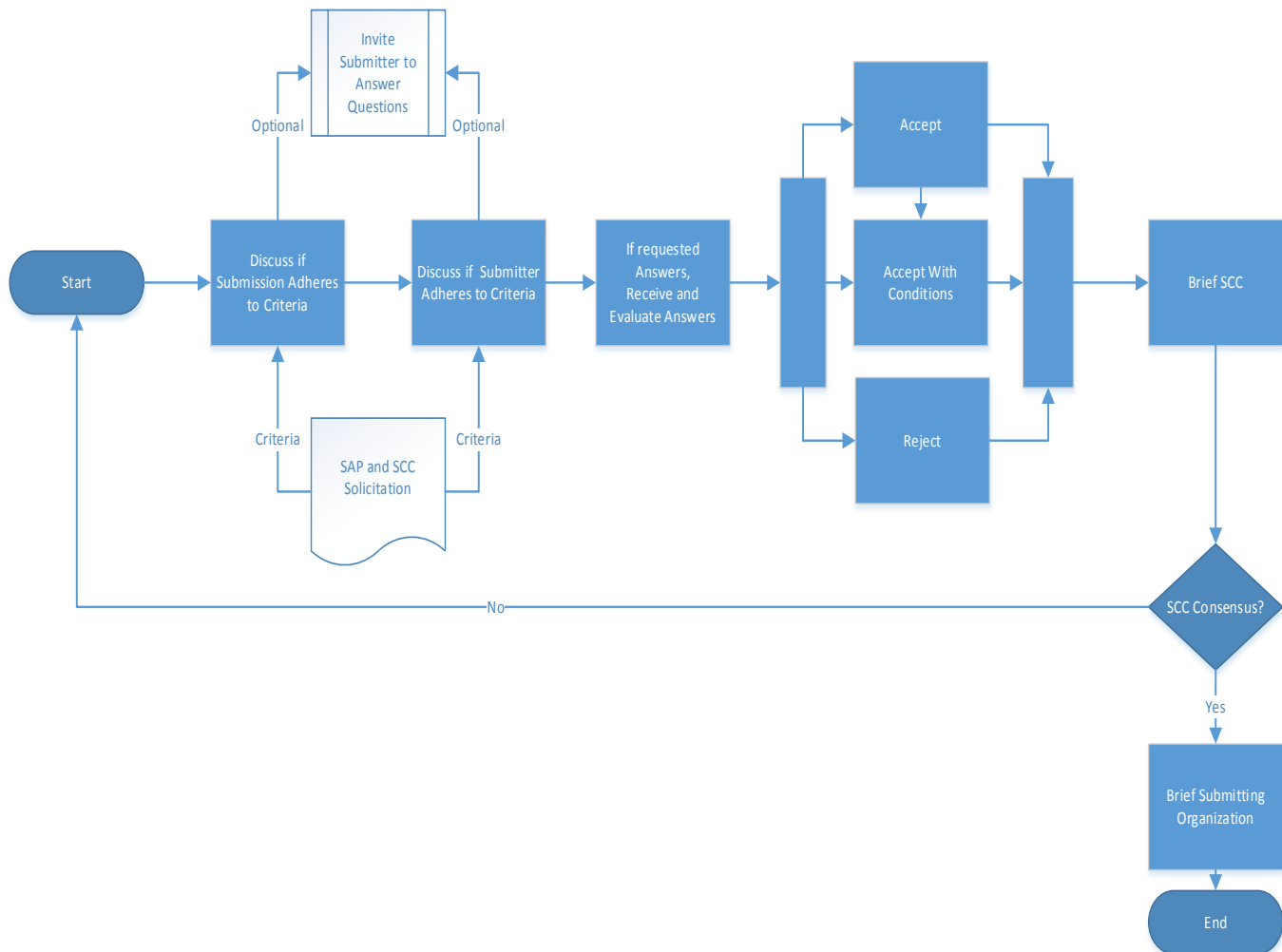
**Background:** The mission of the IDESG Standards Coordination Committee (SCC) is to "review applicable standards and adopt those that support achievement of the NSTIC vision." Additionally, the RoA, SCC charter, and draft Standards Adoption Policy (SAP) identify the need to "recommend standards be established when gaps are identified". To that end, the SCC, with support from NSTIC Pilot teams, identified a gap for a NSTIC Guided Dynamic KBA Performance Metric Standard. The SCC issued an open solicitation for standards developers to submit expressions of interest to develop said standard.

**Purpose:** The purpose of the Standards Development Evaluation Process for Dynamic KBA Performance Metrics to:

- Determine if the solicitation was for a Statement of Interest (RSI) or Request for Proposal (RFP)



- Evaluate RSI Submission for Dynamic KBA Performance Metrics
- Evaluate RFP Submission for Dynamic KBA Performance Metrics



- If required, engage submitters to provide answers to clarifying questions.
- Provide a recommendation to the SCC to Accept, Accept with Conditions, or Reject.
- Assist in providing feedback to proposing submitter(s) regarding final SCC determinations.

#### Deliverables:

- Recommendation to SCC, may include Strengths and Weaknesses of the submitter(s) and their submission.
- Should be in solicitation?

#### Duration:

- Complete within 2 weeks of establishing the Evaluation Process for the said Standard unless an invitation to answer questions has been offered in which case complete will occur in 4 weeks.
- Within 1 week of Evaluation Process completion, the Evaluation Team will brief the SCC with the Evaluation Process' Recommendation. The SCC will work for consensus to approve, approve with conditions or reject the Evaluation Process for the said Standard.
  - If required, within 1 week of the SCC's rejection of disposition, Evaluation Team will reassess proposals.
- **Leader:** TBD Paul Grassi or (non-voting)
- **Participants:** TBD, however, participants will be comprised of a diverse stakeholder community from the existing voting membership of the SCC.

- The Evaluation Process Team will consist of no more than five (5) participants, inclusive of the Evaluation Team Lead. In addition, individuals that represent proposing organizations in any manner will be able to participate in the evaluation process by listening but may not vote on the Evaluation Process disposition. Proposers are welcome to participate on behalf of the proposer in the question/answer portion of the evaluation should the Evaluation Team require input from the organization they represent.
- **Tentative meeting schedule:** The AHG will self-determine a regular meeting schedule, but is expected to meet twice per week during evaluations. A day/time should be selected that is mutually convenient and does not conflict with other SCC-related meetings. Meetings will be posted to the IDESG and SCC online calendars.

Will minutes be kept?

Acceptance of an RFP proposal is formal approval by the SCC to expend resources to liaise with the selected developer during development of the Dynamic KBA Performance Metrics Standard. Acceptance of a proposal does not guarantee future adoption of any developed standard. Rejection of a proposal does not preclude any organization from attempting to develop KBA related standard.